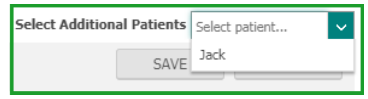
Multi-Pet Scheduling & Invoicing

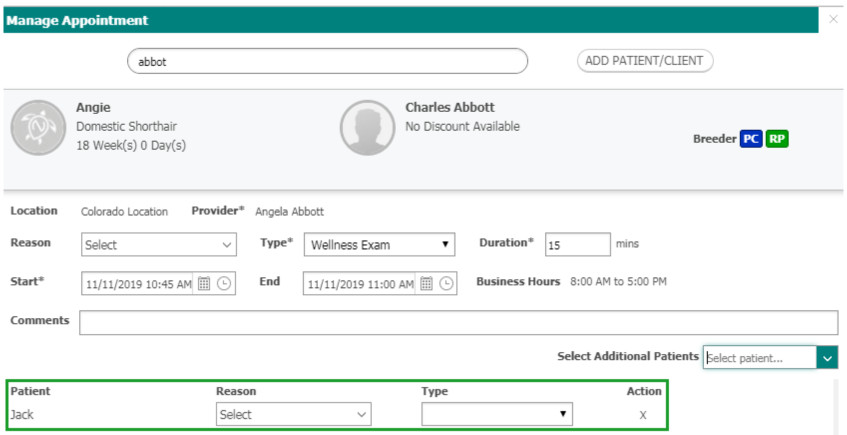
Now more than one patient can be added to an appointment! When creating a new appointment on the Scheduler, the Manage Appointment screen will look a little different.

If a pet owner would like to schedule an appointment, and they have more than one patient they would like to bring in, those patients can be added to the appointment through a drop-down menu.

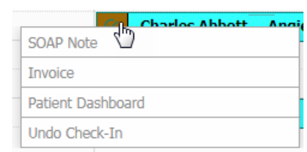


All available patients will show in the drop-down menu and up to ten patients can be added to a single appointment!

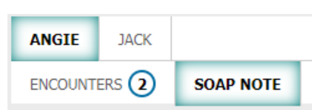
Once the additional pets have been selected, you will have the ability to choose a Reason and Type for each patient if desired.



Checking in the patients will be the same! The encounters and invoices will be created for each patient. They can be easily accessed by clicking the appointment status icon located in the top left corner of the appointment.



When clicking on the SOAP Note, all patients will be listed within the Encounter/SOAP tab. This will allow for easy navigation to each patient's SOAP! To switch to the SOAP specific to the patient, just click on the tab with the patient's name. All patients that were on the appointment and checked in will have their own tab. The banner at the top of the screen, will reflect the name of the patient that is currently open in the Encounter. So, if Angie is the one selected, that will be in the banner. If you switch tabs to Jack, then that patient will display in the banner.



Now that each encounter has been completed, with items added to the Plan, the patients are ready to be checked out. Simply click the Go to Invoice button located in the top right corner of the SOAP. This will take you to the Client Invoice screen, where you will notice each patient with their own tab at the top of the screen under the banner. This will allow easy navigation between each invoice.

When you are ready to take a payment, you will now see the new Client Payment button which will take you to the Client Payment Screen. All the invoices for those patients from that appointment, will be checked by default. Client payment will be available only when multiple patients are on the invoice.